**Great Budworth Parish Council Meeting 3rd March 2025**

**Agenda**

**Apologies for Absence:** To receive apologies and approve reasons for absence

**Declarations of interest:** Register of interests - Councillors are reminded of the need to update their register of interests and the need to disclose both the type of interest and its nature

**Dispensations:** To consider requests for Dispensations

**Public Forum:** Electors and members of the public are welcome to raise their issues or present matters of interest to the council

**Minutes:** To consider the approval of the minutes of the last meeting of the Council 06/01/25

**Actions from last Parish Council Meeting**

1. **Parish Councillors’ reports and items for future agendas**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda

1. **Ward Councillor Reports**

For information only, items raised for discussion will appear on the agenda for the next meeting

1. **Progress Reports**
   1. The Lower Pump House
      1. Roof Repair
   2. Mission Statement
   3. 50 Church Street
   4. Tree Management
2. **Finance**
3. Bank Reconciliations
4. Spending against budget
5. Banking Arrangements
6. To consider payments to be made as per attached list
7. **Correspondence**

To note correspondence received as per attached list

1. **Parish Hall CIO Representative & Insurance**

To discuss the appointing of a new representative. Also, to discuss Parish Hall CIO contribution towards building insurance

1. **Clerk’s Hours**

To discuss increasing clerk’s hours in order to complete year end accounts and AGAR

1. **Parish Councillor Vacancy**

To discuss advertising of vacancy

1. **Supporting Bowls Club Extension and Grant Application**
2. **Village Field Improvements**

To discuss school’s ideas about improving the field

1. **Any other business**

**Date of the next meeting.** 12/05/25

**Great Budworth Parish Council**

**Payments List**

1. Clerks Salary – 06/01/25 – 02/03/25

03/02/25 (payment for January) (SO) **£468** (based on 6hrs per week)

PAYE payment 03/02/25 for £468

03/03/25 (payment for February) SO **£468**

PAYE payment 03/03/25 for £468

Total salary paid 06/01/25 – 02/03/25 **£ 936**

1. Clerks Reimbursements (includes £6 per week ‘working from home allowance’, mileage, 123 reg renewal & currys backup renewal) - **£138.44** chq.no. 1135

|  |  |  |  |
| --- | --- | --- | --- |
| **Opening balance on Current account after pc payments 06/01/25**  **£** | **Total Payments £** | **Total Receipts £** | **Closing balance on current account after pc payments 03/03/25**  **£** |
| 8526.39 |  |  |  |
|  | 468 |  |  |
|  | 468 |  |  |
|  | 138.44 |  |  |
|  |  | 0 |  |
|  |  |  |  |
|  |  |  | 7451.95 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Great Budworth Parish Council**

**Correspondence List**

1. Email from resident - car parked on the parish field
2. Email from CW&C - supporting the Samaritans National Brew Monday initiative
3. Email from Chalc – Chalc’s chairs’ open letter to parish and town councils
4. Email from Chalc – Policing payment survey - completed
5. Email from CW&C – Precept request receipt
6. Email from CW&C (conservation office) – 50 Church Street
7. Email from CW&C – street lighting issue outside Parish Hall
8. Email from CW&C – Devolution
9. Email from CW&C – deadline for pc vacancy election
10. Email from CW&C (planning enforcement) – 50 Church Street
11. Email from Chalc – Nalc MHCLG CPO consultation
12. Email from Chalc – Examples of town/parish council’s work
13. Email from Chalc – Strengthening the standards and conduct framework consultation – completed
14. Email from Lynn Gibbon – January Parish Councils update on Devolution
15. Email from Chalc – kerbside recycling
16. Email from Aston By Budworth PC – update on George’s Lane planning application
17. Email from Chalc – Chair’s notes on PCC meeting January 25
18. Email from Chalc – Recycling over Valentines
19. Email from CW&C (enforcement) – 50 Church Street
20. Email from Lynn Gibbon – Marbury PC update January
21. Planning Application 24/03799/FUL – 16 High Street – Re-pointing of brickwork, roof to be re-laid and repair work to chimney, restorations of mock shutters, alterations to windows and doors, velux windows, balcony to second floor bedroom, erection of a new garage – no objections
22. Planning Application 24/03799/LBC – 16 High Street – Re-pointing of brickwork, roof to be re-laid and repair work to chimney, restorations of mock shutters, alterations to windows and doors, velux windows, balcony to second floor bedroom, erection of a new garage – no objections
23. Email from Chalc – Customer service feedback request – posted to website
24. Email from Chalc – Nalc Chief Executive bulletin
25. Email from Chalc – 2025 Royal Garden Party nomination
26. Email from CW&C – update on pc vacancy election
27. Email from Chalc – Local Nature Recovery Strategy (LNRS) consultation
28. Email from CW&C – Water Sampling
29. Email from Chalc – Town and Parish Council Climate Update
30. Email from Keep Britain Tidy – Spring Clean 2025
31. Email from PCSO Diana Wiggins – Marbury Ward Report Update
32. Email from Madelaine Davies – Great Budworth Spring Test Results
33. Email from CW&C – Parish Survey 2025 - completed
34. Email from Chalc – CPR Training
35. Email from Chalc – Avian Flu
36. Email from CW&C – Road re-surfacing – High Street not mentioned, emailed LG
37. Email from Manchester Airport – newsletter
38. Email from CW&C - Health Overview and Scrutiny Committee – Community Pharmacy & General Practice Survey – n/a
39. Planning Application 24/03800/LBC - 16 High Street (revised see item 22 above) - wording change to 3.7.2 vehicle access (no material changes)
40. Planning Application 24/03800/FUL - 16 High Street (revised see item 21 above) – wording change to 3.7.2 vehicle access (no material changes)
41. Email from chalc – free CPR Training – sent to Anna for the Bulletin
42. Email from chalc – CW&C Customer Service Survey – added to website
43. Email from Lynn Gibbon – Devolution Consultation – added to website and completed
44. Email from Children’s Air Ambulance – Donations/Support
45. Email from Marston Parish Council Clerk – request for help with Councillor Induction Document – forwarded a copy of ours
46. Email from chalc - Council Connect: Ransomware Ban, ADSO’s Digital Transformation & Discussing AI at NAC Event