**Great Budworth Parish Council Meeting 1st July 2024**

**Agenda**

Welcome & notice of resignation of Karen Hammond

Notice of Vacancy

Interim Chair

**Apologies for Absence:** To receive apologies and approve reasons for absence

**Declarations of interest:** Register of interests - Councillors are reminded of the need to update their register of interests and the need to disclose both the type of interest and its nature

**Dispensations:** To consider requests for Dispensations

**Public Forum:** Electors and members of the public are welcome to raise their issues or present matters of interest to the council

**Minutes:** To consider the approval of the minutes of the last meeting of the Council 07/05/24

Actions from last Parish Council Meeting

1. **Parish Councillors’ reports and items for future agendas**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda

1. **Ward Councillor Reports**

For information only, items raised for discussion will appear on the agenda for the next meeting

1. **Progress Reports**
   1. The Pump House
   2. Mission Statement
   3. Sale of land behind Upper Pump House
   4. Crownest Lane
   5. .gov.uk domain change
   6. Westage Lane
   7. Clerk’s Admin
2. **Grids & Gulleys**

To discuss checking grids and gulleys along A559

1. **Defibrillator**

To discuss the purchase of a replacement defibrillator

1. **Finance**
2. Bank Reconciliations
3. Spend against budget
4. Investment Accounts
5. To consider payments to be made as per attached list
6. **Correspondence**

To note correspondence received as per attached list

1. **Internal Checklist**

To assign Checklist for Internal Control as per Internal Control Policy for review at next meeting

1. **Risk Register**

To discuss changes to document, assess current level of risk and sign off

1. **Tree Management Policy & Schedule**

To discuss newly created policy, agree to terms and create schedule

1. **Any other business**

To note any other business arisen during discussions

**Date of the next meeting.** 09/09/24