**Great Budworth Parish Council Meeting 7th May 2024**

**Agenda**

**Apologies for Absence:** To receive apologies and approve reasons for absence

**Declarations of interest:** Register of interests - Councillors are reminded of the need to update their register of interests and the need to disclose both the type of interest and its nature

**Dispensations:** To consider requests for Dispensations

**Public Forum:** Electors and members of the public are welcome to raise their issues or present matters of interest to the council

**Minutes:** To consider the approval of the minutes of the last meeting of the Council 18/3/24

Actions from last Parish Council Meeting

1. **Parish Councillors’ reports and items for future agendas**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda

1. **Ward Councillor Reports**

For information only, items raised for discussion will appear on the agenda for the next meeting

1. **Progress Reports**
   1. The Pump House
   2. Website
   3. Filming in Village
   4. Mission Statement
   5. Clerk’s Admin
2. **Land at Side/Rear of Upper Pump House**

To discuss sale of land to owner of 50 Church Street

1. **Crownest Lane**

To discuss issues over recent developments

1. **Finance**
2. Bank Reconciliations
3. Certificate of Exemption AGAR 2023/2024 - signoff
4. Annual Governance Statement 2023/24 – signoff
5. Exercise of Public Rights 2023/24 – signoff
6. Accounting Statements 2023/24 – signoff
7. Internal Audit Report
8. Reserves
9. To consider payments to be made as per attached list
10. **Correspondence**

To note correspondence received as per attached list

1. **Official Email Addresses**

To discuss use of official email addresses as per official guidance

1. **Any other business**

To note any other business arisen during discussions

**Date of the next meeting.** 01/07/24

**Great Budworth Parish Council**

**Payments List**

1. Clerks Salary – 18/3/24 – 5/5/24 - hrs @ £18ph = £

Total Salary = £ chq.no.

1. Clerks Reimbursements (includes working from home allowance(including adjustment for over payment) stamps & Microsoft 365 renewal) = £92.51 chq.no. 1068
2. Website Support – Nicholas Baron-Morgan - £30 – chq no. 1064
3. Chalc Membership renewal - £99.94 – chq no. 1065
4. Remittance Advice – CW&C – precept - £10462.10
5. JDH Business Services – Internal Audit - £330 – chq no. 1066

**Great Budworth Parish Council**

**Correspondence List**

1. Email from hs2 – High Speed Rail (Crewe-Manchester) Bill
2. Email from PCSO Wiggins – March/April report
3. Planning Application – 24/00762/TPO – land opposite Juniper Lodge – reduce height 1 oak, 3 sycamores & 4 pines – deadline for comments 26/4/24 – no objections
4. Email from Cheshire East – new local plan consultation
5. Email from Helping Hands – request to advertise their services – passed onto Anna Lee for Bulletin
6. Planning Application Decision – 23/02806/FUL – Heath Farm – Proposed roof over existing livestock gathering area – Approved
7. Email from Highways – Temporary road closure Westage Lane 7/5/24 – remedial works
8. Email from Highways – Temporary road closure Heath Lane 22/4/24 – Openreach work
9. Email from chalc – use of official emails
10. Email from Highways – Temporary road closure – Women’s Tour of Britain – 8/6/24
11. Email from defibstore – AED out of warranty
12. Email from chalc – barriers to community energy projects survey