**Great Budworth Parish Council Meeting 18th March 2024**

**Agenda**

**Apologies for Absence:** To receive apologies and approve reasons for absence

**Declarations of interest:** Register of interests - Councillors are reminded of the need to update their register of interests and the need to disclose both the type of interest and its nature

**Dispensations:** To consider requests for Dispensations

**Public Forum:** Electors and members of the public are welcome to raise their issues or present matters of interest to the council

**Minutes:** To consider the approval of the minutes of the last meeting of the Council 8/1/24

1. **Parish Councillors’ reports and items for future agendas**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda

1. **Ward Councillor Reports**

For information only, items raised for discussion will appear on the agenda for the next meeting

1. **Progress Reports**
   1. Village/School Field
   2. Trees on The Avenue
   3. The Pump House
   4. D-Day 80th Anniversary Event
   5. Website
   6. Car Park Signs
   7. Filming in Village
   8. Parking at school
2. **Land at Side/Rear of Upper Pump House**

To discuss sale of land to owner of 50 Church Street

1. **Finance**
2. P45 and final documents for Janet Bennett
3. To finalise Budget for 2024 – 2025
4. Bank Reconciliations
5. To sign off direct debit mandate for ICO registration renewal (due Aug24)
6. To consider setting up monthly salary payments for Clerk via Standing Order
7. To consider payments to be made as per attached list
8. **Correspondence**

To note correspondence received as per attached list

1. **Issues arising from new Clerk’s analysis**
2. Planning Register
3. Destruction of finance records
4. Committees
5. Mission Statement
6. **Any other business**

To note any other business arisen during discussions

**Date of the next meeting.** 07/05/24 – Annual Parish Meeting will take place before Ordinary meeting at 6.00pm/6.15pm

**Great Budworth Parish Council**

**Payments List**

1. Clerks Salary –

hrs @£18ph =

Total Salary 8/1/24 – 17/3/24 =

1. Clerks Reimbursements (includes £10 per week ‘working from home allowance’, printer ink, slcc manual, lockbox & external harddrive ) = £
2. Website Support – Nicholas Baron-Morgan - £240 – chq no. 1056 (sent Feb)
3. Cloud Storage – payment taken from Anna Lee – to be reimbursed - £50 chq.no. 1057
4. SLCC Membership - £120 – chq.no.1058
5. Receipt for Grant payment of £400 for Budworth Bulletin
6. Supply of Christmas Tree – Mr R.C. Wilkinson - £215 chq.no.1059
7. Chalc – Good Councillor Guide - £5 chq.no.1060
8. RJ Signs – supply of parking sign - £86.98 chq.no.1061

**Great Budworth Parish Council**

**Correspondence List**

1. Planning Application 23/03872/FUL – Blackthorn School Lane – Replacement Roof, Windows & Doors – no comments
2. Road Closure notification – Heath Lane – 26/1/24 for 5 days
3. Email from Chalc – Home Upgrade Grant Scheme (homes not heated by gas)
4. Email from CW&C – Local Plan Evidence Base Consultation
5. Road Closure notification – Heath Lane – 6/2/24 for 5 days
6. Road Closure notification – Westage Lane – 7/2/24 for 5 days
7. PSCO Jan/Feb Report
8. Planning Application 24/00430/CAT – 32 School Lane – Removal of large fir tree, replace with 2 small fruit trees – no comments
9. Email from Keep Britain Tidy – 2024 Spring Clean sign up
10. Email from Lynn Gibbon – Operation Park – report parking on pavements
11. Email from Hynet – Hydrogen Pipeline update
12. Planning Application 24/00576/CAt – The Vicarage High Street – felling 2 Limes & replace with 2 Whitebeams – no comments
13. PCSO Feb/Mar report
14. Planning Application 24/00645/CAT – Blackthorn School Lane – Request to reduce boundary leylandii hedge – comments?
15. Road Closure notification – Westage Lane – 13/3/24 for 1 day
16. Planning Application Appeal – 23/01929/FUL – Spinneys Smithy Lane – Construction of a balcony – application approved – appeal is against the approval