**GREAT BUDWORTH PARISH COUNCIL**

**To be held at the Parish Hall at 6.30pm on MONDAY 6th November 2023**

To Members of Great Budworth Parish Council 25th October 2023

You are hereby summoned to attend the Finance Meeting of Great Budworth Parish Council to be held at 6.30pm on Monday 6th November 2023 at the Parish Hall.

Janet Bennett: Clerk and Responsible Financial Officer to Great Budworth Parish Council greatbudworthparishclerk@gmail.com



**AGENDA**

1. **FINANCE and BUDGET**
	1. To authorise payments listed in Appendix A
	2. To note Parish Council Net balances at 31/10/2023
	3. Agree Parish Clerk renumeration & contracted hours

**AGENDA for ORDINARY MEETING**

**To be held at the Parish Hall at 7.00pm on MONDAY 6th November 2023**

To Members of Great Budworth Parish Council 25th October 2023

You are hereby summoned to attend the Ordinary Meeting of Great Budworth Parish Council to be held at 7.00pm on Monday 6th November 2023 at the Parish Hall.

Members of the Public and Press are welcome to attend.

Janet Bennett: Clerk and Responsible Financial Officer to Great Budworth Parish Council greatbudworthparishclerk@gmail.com



**AGENDA**

1. **TO WELCOME ATTENDEES AND RECORD ATTENDANCE**

1. **TO RECEIVE APOLOGIES FOR UNAVOIDABLE ABSENCE**

2.1 Cllr Steve Coppell – Work commitments

2.2 Diana Wiggins – Other commitments

1. **TO RECEIVE MEMBERS DECLARATIONS OF INTEREST**
2. **APPROVAL OF MINUTES FROM THE PREVIOUS MEETING: DATE 4th September 2023.** 
3. **WARD COUNCILLOR’S UPDATES**

To receive a report from Ward Councillor

1. **MATTERS ARISING FROM PREVIOUS MEETING AND NEW MATTERS ARISING**

6.1 Highways, updates on pothole repairs plus grids & gullies cleaning

6.2 Japanese knotweed, update from CCllr Phil Marshall & Street Clean

* 1. Aircraft noise concerns, update from Cllr Culver
	2. Heath Farm hay bales update
	3. Way forward from CWaC for erection of road sign on Southbank
	4. Bottom pump house repair quotations and decision on the way forward with the repair
	5. Update on village telephone box repaint.
	6. D-Day 80th celebrations event progress
	7. Update on risk assessment, contractors with no public liability insurance unable to complete work for Parish Council
	8. Great Budworth Parish Website. Anna Lee has volunteered to take responsibility for updates to website. Councillors approval sought
	9. Bottom pump house water quality test update
	10. Village Car Park sign progress and agree next steps on signage.
	11. Councillors to discuss the investment in a second defibrillator for Great Budworth and agree the next steps
	12. Bowling Green lease, shared with Tony Flynn, Treasurer of Great Budworth Bowling Club and a further copy is in the Parish Council files
	13. Great Budworth Parish Council insurance renewal. In 2022 a 3-year agreement was entered into with Gallagher Insurance
	14. Update from Karen Williams regarding opportunities for filming in the village
	15. Comberbach Parish Council are seeking permission for a Speed Indicator Device (SID) to be located on Budworth Lane, Great Budworth Parish
	16. A request has been received for an amendment to be made to the March 2023 Parish Council meeting minutes. The request is the removal of the name of a member of the public
	17. To consider a proposal received from Cllr Malcolm Torrance for the Parish Council to fund the 2023 village Christmas tree
	18. School fence planning update
	19. School Lane traffic update
	20. Marston Parish Council 40mph speed limit on Marston stretch of A559. It is suggested that Great Budworth PC increase this along Great Budworth part of A559
	21. Detective Constable Andrew Kevan to attend Parish Council meeting in March 2024 to talk about cyber fraud.
	22. Parish Clerk job advert and recruitment

1. **PLANNING**

 To consider planning applications listed in Appendix B

1. **REPRESENTATIONS FROM THE PUBLIC**

To discuss issues raised by members of the public.

**Appendix A: Payments to authorise.**

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| --- | --- | --- |
| **Payee** | **Invoice details** | **Amount £** |
| Janet Bennett | September salary (6 hours per week @ £12.00 per hour) | £312.00 |
| Janet Bennett | Expenses for: July (£10.00) – August (£10.00) – September (£10.00) & October (£16.00) | £46.00 |
| SLCC for Local Council Professionals  | Branch conference attendance – Karen Hammond | £45.00 |
| Gallagher Insurance | Great Budworth Parish Council 2023 – 2024 insurance | £1527.11 |
| Janet Bennett | October salary (6 hours per week @ £12.00 per hour) | £312.00 |

**Appendix B: Planning applications**

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| --- | --- | --- | --- |
| Application reference  | Address | Planning details | Comments |
| 23/02527/TPO | Newlands 17 Westage Lane Great Budworth Northwich CW9 6HJ | Oak (T1) - Previous pollard work carried out; crown now requires to be thinned of some of the epicormic growth. Cherry (T2) - Small crown reduction 3m to allow space to Oak. | Approve – No concerns |
| 23/02872/FUL | Cransley School Belmont Hall Belmont Road Great Budworth Northwich CW9 6HN | The erection of a single storey classroom building within the grounds of Cransley School (retrospective) | Approve – No concerns |