**GREAT BUDWORTH PARISH COUNCIL**

**AGENDA for ORDINARY MEETING**

**To be held at the Parish Hall at 7.00pm on Monday 4th September 2023**

To Members of Great Budworth Parish Council 23/08/2023

You are hereby summoned to attend the Ordinary Meeting of Great Budworth Parish Council to be held at 7.00pm on Monday 4th September 2023 at the Parish Hall.

Members of the Public and Press are welcome to attend.



Janet Bennett: Clerk and Responsible Financial Officer to Great Budworth Parish Council [greatbudworthparishclerk@gmail.com](mailto:greatbudworthparishclerk@gmail.com)



**AGENDA**

1. **WELCOME & ATTENDANCE**

1. **APOLOGIES:** Cllr Justin Culver

Cllr Chris Wise

1. **DECLARATIONS OF INTEREST**
2. **REPRESENTATIONS FROM THE PUBLIC**
3. **APPROVAL OF MINUTES FROM THE PREVIOUS MEETING: 10th July 2023 AND MATTERS ARISING:**

* Highways
* Botton pump house repair quotes
* Village telephone box repaint
* Website update
* The Avenue access
* Water quality test at bottom pump
* D-Day 80th celebrations
* Village car park signage
* Japanese knotweed
* Village footpaths
* HS2 update
* Risk assessment findings – Contractors liability insurance

1. **FINANCE & BUDGET**

* Propose that Parish Clerks working hours to be increased from 6 hours per week to 8 hours per week backdated to 1st July 2023
* NatWest bank mandate update
* VAT claim completed 30/7/2023 (£1600 due back)
* Clerks July salary
* Clerks August salary
* CWaC - £181.00 Recharge fee following May 2023 elections *(this uncontested fee is based on £165.00 + £16 per 1000 electors)*
* Cheshire Association of Local Councils – INV 2023/129 (induction Bennett & Wise) £50.00
* Nicholas Baron-Morgan – charges relating to 2022 training session & website changes. Plus, 2023-2024 website hosting £180.00
* Budget update
* Insurance renewals

1. **PLANNING**

* App 23/02232/FUL – 22 Westage Lane, Great Budworth. Removal of existing conservatory, erection of two storey & single storey side extension. No objections.
* App 23/02104/CAT – The Coach House, Warrington Road, Great Budworth. 1 x Mature cherry – fell to ground level. No objections.
* App 23/01929/FUL – Spinneys, Smithy Lane, Great Budworth. Construction of a balcony. No objections.

1. **MEETING DATES – 2023 & 2024 (proposed)**

* 6th November 2023
* 8th January 2024
* 12th March 2024
* 7th May 2024
* 1st July 2024
* 9th September 2024
* 4th November 2024