**GREAT BUDWORTH PARISH COUNCIL**

**AGENDA for ANNUAL MEETING**

**To be held at the Parish Hall at 7.00pm on MONDAY 15th May 2023**

To Members of Great Budworth Parish Council 7th May 2023

You are hereby summoned to attend the Annual Meeting of Great Budworth Parish Council to be held at 7.00pm on Monday 15th 2023 at Great Budworth Parish Hall.

Members of the Public and Press are welcome to attend.

Janet Bennett: Clerk and Responsible Financial Officer to Great Budworth Parish Council greatbudworthparishclerk@gmail.com



**AGENDA**

1. **Completion of “Declaration of Acceptance of Office” and “Register of Interest” documentation for newly elected Councillors**
2. **ELECTION OF CHAIRMAN**
3. **ELECTION OF VICE CHAIRMAN**
4. **WELCOME & ATTENDANCE**.

1. **APOLOGIES**

1. **DECLARATIONS OF INTEREST**
2. **APPOINTMENTS**
3. To agree terms of reference (see [Policies – Great Budworth](https://greatbudworth.com/documents/policies/) )
* Planning Committee
* Finance Committee
* Staffing Committee
* Risk Assessment Committee
1. To agree appointments to Local Organisations should the Parish Council wish to continue to support to such committees
2. **PORTFOLIOS**

To agree Councillors who will lead on specific matters of business, attend related external letting and report back to Council with regards to

* Manchester Airport
* HS2
* Parish Council Website
1. **POLICIES to be noted**

To review and adopt for 2023 – 2027 the following Parish Council Policies

* Standing orders [05.05.21-Great-Budworth-Parish-Council-Standing-Orders.pdf (greatbudworth.com)](https://greatbudworth.com/wp-content/uploads/2022/02/05.05.21-Great-Budworth-Parish-Council-Standing-Orders.pdf)
* Financial regulations [07.03.22-Great-Budworth-Parish-Council-Financial-Regulations.pdf (greatbudworth.com)](https://greatbudworth.com/wp-content/uploads/2022/03/07.03.22-Great-Budworth-Parish-Council-Financial-Regulations.pdf)
* Code of conduct [Cheshire West and Chester Borough Council (greatbudworth.com)](https://greatbudworth.com/wp-content/uploads/2015/10/Great-Budworth-Parish-Council-Code-of-Conduct.pdf)
1. **REPRESENTATIONS FROM THE PUBLIC**

1. **Ex-CHAIRMANS REPORT 2022 – 2023**

1. **MINUTES OF THE PREVIOUS MEETING**

To approve Minutes of the Parish Council Meeting held on March 2023

1. **BUDGET**
2. To review 2022- 2023 year end accounts
3. To agree and approve any payments
4. Precept 2023 -2024
5. To confirm budget for 2023 – 2024
6. **PLANNING APPLICATIONS**
7. Ref: 22/02029/FUL Great Budworth Primary School
8. Ref: 23/01119/FUL Westage Farm
9. Ref: 23/01360/CAT The Coach House
10. **Highways**
11. Potholes update
12. **Maintenance**
13. Repair to Lower Pump House roof
14. Any addition reports of necessary maintenance for parish Council to consider?