

**MINUTES of the GREAT BUDWORTH PARISH COUNCIL
ORDINARY MEETING**

held at the Parish Hall on MONDAY 7th MARCH 2022

Meeting opened at 7.00pm

1. ATTENDANCE

ACTION

Chairman: R. Collier (RC)

Parish Councillors: M. Torrance (MT); R. Wilkinson (RW); D. Hammond (DH); W. Anderson (WA); J. Robins (JA).

Also present: G. Ayres (Parish Clerk); and no members of the public.

2. APOLOGIES

Cllrs. N. Wright; A. Lee and S. Coppell.

3. DECLARATIONS OF INTEREST

Cllrs D. Hammond, R. Wilkinson, W. Anderson and R. Collier in respect of the Parish Hall.
Cllr. R. Wilkinson in respect of the Bowling and Tennis Club.

4. REPRESENTATIONS FROM THE PUBLIC

None.

5. UPDATE FROM CWAC COUNCILLORS

There were no CWAC Councillors present.

6. MINUTES OF PREVIOUS MEETING

It was agreed that the minutes of the Ordinary Parish Council Meeting held on 7th February 2022 were a correct record and they were approved.

7. BUDGET 2021 /22

a) The budget for 2021/22 was reviewed against actual spend to end January and approved by the Parish Council.

b) An increase in the Clerk's salary was approved following the recently agreed national salary award. This was backdated to April 2021. In line with her contract of employment an increment from SCP 25 to SCP 26 was also agreed and backdated to May 2021. An increment from SCP 26 to 27 will be payable in May 2022.

c) All payments set out in the agenda were approved subject to the amendment that NEST pension will be £43.29 in March as a result of the increase and backdating set out in b) above. The payment of £84 for website hosting was also approved.

8. BUDWORTH LANE

The Parish Council is not aware of anything that can currently be done about the situation given national guidance on speed limits and safety improvements and CWAC's unwillingness to acknowledge and address the problem. The Clerk will reply to the email received from a concerned resident to say this.

GA

9. TOP PUMPHOUSE TREES

Contractors have been asked to provide quotations before 18th March for the work specified in the approval notice from CWAC.

GA

10. PRIORITY 2 TREE WORK FOLLOWING TREE RISK ASSESSMENT

The chosen contractor (Treefellers) has advised that there is no availability to undertake this work before the bird nesting season. It was agreed that it will be acceptable for the work to be done in September / October. The Clerk will confirm this to them.

GA

11. BOWLING GREEN AND TENNIS CLUB AGREEMENT

For Land Registry purposes, Cllr. Wilkinson has prepared a plan of the extent of the land covered by the agreement. He will provide this to Mr S. Jennings who has helped to prepare that agreement, so that it can now be finalised.

RW

12. QUEEN'S PLATINUM JUBILEE

It was agreed that the organiser should submit a Small Grant Application to enable the transfer of funds (£1500) from the Parish Council as agreed at the last Parish Council meeting. As monies cannot be paid to a private individual, it must go to the body organising the Jubilee Event. It is understood that a bank account is being set up for this purpose. After the event a summary breakdown of how the money has been spent should be submitted to the Parish Council.

Cllr. Robins will advise the organiser of this. She will also speak to her about guidance received from CWAC, which mentions a) the need for appropriate insurance cover for the event and b) that an application to hold the event be submitted to CWAC.

JR

It is understood that the event, which includes a brass band and big screen / audio equipment, is being held on private land and not on the Parish Field.

13. ASSETS

An Asset Register is already available for the purpose of the Annual Governance and Accountability Return. This lists values of all assets owned by the Parish Council at actual or proxy cost and does not change year on year unless new assets are acquired.

However, we also need an up-to-date assessment of reinstatement values for insurance purposes. This has been obtained by applying the cost-of-living increase recommended by our insurer to the reinstatement values set out in the Asset Report of 2019. The assets listed in the insurance policy are the Top and Bottom Pumphouses and Parish Hall plus Street Furniture (comprising stocks, telephone box, and finials).

The bowling green, hut, pavilion and tennis court are not Parish Council assets and so should not appear on the Register. They are the property of the relevant village clubs, which lease the land and obtain insurance for them. However, the land on which they are built is owned by the Parish Council and the insurer needs to be aware of this to provide public liability cover.

Similarly, the insurer needs to be aware of the Parish Field, the Avenue and the Smithy Lane Car Park, which are owned by the Parish Council and have no reinstatement value but require public liability cover.

The Clerk will seek to revise the Asset Register to reflect the information above.

GA

14. FINANCIAL REGULATIONS

The amended Financial Regulations were approved and will be published on the website.

GA

15. FIELD DRAIN ON EASTERN SECTION OF AVENUES

It was agreed that no further action would be taken as the route of the slab drain cannot be confirmed.

16. FINIAL REPAIR

The claim was submitted over six weeks ago but no response has been received from the insurer. The Clerk will continue to chase this.

GA

Meeting closed at 7.40pm.

Signed as a true record
Chairman of the Parish Council

DRAFT