

Expenses Claim Form
Great Budworth Parish Council

Name: Gill Ayres
Date: end July 2020 to end Feb 2021

Date	Detail	Budget Category	In Budget?	Net	VAT	Gross
Various	Mileage: 5 x trips of 15 miles @ 45p per mile to get cheques signed and collect post.	Admin / staff	YES	33.75	0.00	33.75
09.01.2021	Livedrive Team KnowHow file backup annual subscription	Admin /Office Exp	YES	33.33	6.67	40.00
16.12.2020	123 Reg Website Domain renewal	Admin /Office Exp	YES	15.99	3.20	19.99
	Duplicate parish noticeboard key	Admin /Office Exp	YES	6.58	1.32	7.90
Total				89.65	11.19	101.64

Approved:

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Print:

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Date:

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Date Paid:

Ref: