

**GREAT BUDWORTH PARISH COUNCIL**

**AGENDA for ORDINARY MEETING**

**To be held by Zoom video at 7.00pm on MONDAY 7<sup>th</sup> SEPTEMBER 2020**

To members of the Great Budworth Parish Council

26th August 2020

You are hereby summoned to attend the Ordinary Meeting of Great Budworth Parish Council to be held at 7.00pm on Monday September 7th 2020 by Zoom video. Details of how to join the meeting will be distributed separately.

Members of the public and press are welcome to attend. Please contact the Parish Clerk for details of how to join the meeting.

*Gill Ayres* Gill Ayres, Clerk and Responsible Financial Officer to Great Budworth Parish Council  
[greatbudworthparishclerk@gmail.com](mailto:greatbudworthparishclerk@gmail.com) mob: 07907 456 037

**AGENDA**

**1. WELCOME & ATTENDANCE**

To welcome attendees and record attendance.

**2. APOLOGIES**

To accept apologies for absence.

**3. DECLARATIONS OF INTEREST**

**4. MINUTES OF PREVIOUS MEETINGS**

To approve the minutes of the Ordinary Parish Council Meeting held on 13<sup>th</sup> July 2020 (Appendix 4)

**5. REPRESENTATIONS FROM THE PUBLIC**

**6. BUDGET 2020 / 21**

To review the budget for 2020 / 21 against spend to date (Appendix 6)

To approve Clerk salary following National Pay Award

To agree and approve payments

Renew Insurance through Came and Company	£632.18
Clerk Salary Sept (incl backpay)	£398.68
NEST pension Sept	£36.71

**7. ACTIONS STILL OUTSTANDING FROM 2<sup>nd</sup> MARCH MEETING** (See Appendix 7 for Minutes)

**a) Parish Field.** Repair of gate, trial tipping of stone / gravel to improve surface and decision on inventory of items requiring storage. **RW**

**b) Tennis Club Lease.** **RW**

**c) Farthing Lane.** Meeting to be convened to discuss potential for parking. **JR.**

**d) Smithy Lane.** Possibility of getting an independent report done of the surface. **RC**

#### **8. TREE SURVEY**

To agree way forward on work to address issues defined as Priority 2 in the survey. (Appendix 8)

#### **9. LOWER PUMPHOUSE**

**a)** To receive update from **RC** on work by Trinity Renovations to finalise spout, trough cover and slipped tile.

**b)** To consider the option for a consultant (structural engineer) to draft a report on the floor and any potential movement

**c)** To consider whether the need for further work on the roof should be investigated.

#### **10. PARISH HALL**

To receive an update on the impact of covid-19 and progress towards a new constitution for the Charity (Charitable Incorporated Organisation). **DH.**

#### **11. INTERNAL AUDIT**

To approve updated internal audit engagement letter