

MINUTES of the GREAT BUDWORTH PARISH COUNCIL

FINANCE COMMITTEE MEETING

held at the Parish Hall at 7.00pm on MONDAY 19th AUGUST 2019

Meeting opened at 7.00pm

1. ATTENDANCE

ACTION

Chairman: R. Collier

Council Members: A. Lee (AL); M. Torrance (MT); J. Bowman (JB); R. Wilkinson (RW); D. Hammond (DH); J. Robins (JR); S. Coppel (SC).

Also present: G. Ayres (Parish Clerk); 3 members of the public.

2. APOLOGIES

Cllrs. L. Gibbons; P. Marshall

3. DECLARATIONS OF INTEREST

None declared

4. MINUTES OF PREVIOUS MEETING

It was agreed that the minutes of the Finance Committee Meeting held on 1st July 2019 were a correct record and they were approved.

5. BUDGET 2019/20

a) Review of the budget for 2019/20

The budget for 2019/20 was reviewed against actual spend and approved by the Council. However, it was agreed that next year, before renewing the McAfee Computer Security package, alternative options will be considered.

GA

b) Payments

The following payments were reviewed and approved:

- Clerk Expenses £117.41 (incl. McAfee Security Subscription £64.99 and printer inks £45.67).
- Clerk's salary £294.12 and NEST pension £27.09 for July and August.
- Defibrillator pads £91.14.
- John Eaton (Avenue summer strim) £160
- Guttering for Top Pumphouse (W. Anderson) £66.20.
- York Stone flag (W. Anderson) £190.

The Parish Council thanked Cllr. R. Wilkinson and Mr. W. Anderson for their work on repairs to the Top Pumphouse and stonework on High St. following the recent tree fall.

6. LOWER PUMPHOUSE RENOVATION

The Council agreed to accept the quotation from Trinity Renovations, which offers the best value for money. The Clerk will write to them confirming this and ask for a start date as soon as possible. This will have to be after the works on the adjacent oak tree have been completed in September.

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The Great Budworth Heritage Society will contribute £3500 and the Clerk will apply for a grant of £1000 from the CWAC Members Budget Award Scheme 2019/20.

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7. INSTRUCTING WORK AND FINANCIAL APPROVAL

Councillors were urged by the Chairman to make sure proper processes, as set out in the Financial Regulations, are carried out when purchasing goods or services and agreeing contracts. Where the value is below £3000 and above £100, this requires "the Clerk/ Responsible Financial Officer to strive to obtain three estimates".

It was suggested that, in this day and age, £100 is a very low figure as a baseline so the Clerk will seek the advice of ChALC as to whether it could legitimately be increased and, if so, to what amount.

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Meeting closed at 7.25pm.

Signed as a true record
Chairman of the Finance Committee