

**MINUTES of the GREAT BUDWORTH PARISH COUNCIL FINANCE  
COMMITTEE MEETING  
held at the PARISH HALL at 6.45 PM on MONDAY 3<sup>rd</sup> SEPTEMBER 2018**

**Opened at 6.45pm**

**1. Welcome and record attendance**

**Present**

**Chairman** R Collier  
**Council Members** H Forwood, M Torrance, P McAndrew

Also present

Clerk R Ollier  
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**2. Apologies** L Hopkinson, A Lee, H Brudenell

**3. Declarations of Interest**

**4. Budget**

**a. To review the budget for 2017/18 against spend to date.**

The budget and actual spend was reviewed and accepted by the Council.

The Council queried the VAT line relating to the WOTW filming income. The Clerk reported that this was separated on the income line to reflect the monies would be paid to HMRC at the next VAT return and was over and above the funds agreed and received for the filming. It was agreed the Clerk would add a note to explain this on the budget sheet.

**b. The following payments were reviewed and agreed by the Council:**

Supplier	Detail	GBP £
ChALC	GDPR Workshop	35.00
John Eaton	Summer strim, etc	305.00
Rachel Ollier	Clerk Expenses (See attached)	88.17
<b>Total</b>		<b>412.00</b>

**c. The Clerk reported the External Auditor report for 2017/18 had been received by the Clerk, no issues or concerns had been reported with the financial records and the Clerk was to arrange for a copy to be put on the website and noticeboard.**

**5. Lower Pumphouse**

The Clerk reported that a heritage contractor had been on site to visit the Pumphouse and discuss the requirements. A further contractor would attend on Wednesday 5<sup>th</sup> September. The Clerk hoped to receive suitable itemised quotations for the November meeting.

It was agreed the Clerk would research Lottery Heritage Funding and Manchester Airport Reporting for the project.

**6. Parish Council Grant scheme**

The Clerk reported that one application had been received by the Budworth Bulletin for £350. It was agreed by the Council to award the grant in full. The Council congratulated the Budworth Bulletin team on the quality of the issues.

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It was also agreed by the Council to remind local groups of the grant scheme and for it to remain open in accordance with the budget.

#### **7. Signpost Maintenance program**

A quotation for £300 had been received for cleaning of signposts in the village bi annually. The Council agreed to proceed with the maintenance.

#### **8. Parking Consultant**

The Clerk reported that a parking consultant had visited the village and met with Councillors with a view to submitting a fee proposal.

Councillors expressed concerns the Council had not made any progress with the parking concerns in the village over the past 4 years, despite a working party submitting findings in the village.

The Clerk reported that the Consultant had been engaged as part of the filming projects funds suggestions and an independent view had been agreed at the July 2018 meeting.

The Clerk would report to Councillors when a fee proposal had been received.

**Closed 7.15 pm**

Signed as a true record



Chairman of the Finance Committee

RH.e