

Great Budworth Parish Council

Clerk to the Council: Rachel Ollier, Beech House Hall Lane, Pickmere, Knutsford WA16 0JQ

Telephone No. : 01565 73731

To members of Great Budworth Parish Council

7th May 2018

You are hereby summoned to attend the Ordinary Meeting of Great Budworth Parish Council to be held at 7.30pm on Monday 14th May 2018 at Great Budworth Parish Hall.

Members of the public and press are welcome to attend. Members of the public may make representations to the council under *item 5 according to the councils Standing Orders.*

Signed



Rachel Ollier

Clerk and Responsible Financial Officer to Great Budworth Parish Council

AGENDA

Part1

1. Election of Chairman for 2018/19

2. Welcome and record attendance

3. To accept apologies for absence

4. Declarations of Interest To record declarations of interest from Council members in any item to be discussed

5. (i) To elect a Vice Chairman for the Parish Council for 2018/19

(ii) To appoint Committee Members, agree meeting dates and confirm delegated powers and Terms of Reference for the following committees:

- Planning Committee 2018/2019
- Finance Committee 2018/2019
- Staffing Committee 2018/2019
- Risk Assessment Committee 2018/2019

6. To appoint Parish Council representatives to the following Local Organisations for 2018/2019:

- Bowling Club
- Tennis Club
- Cricket Club
- Heritage Society
- Parish Hall

NB: The post of Parish Council representative to the Board of Governors for Great Budworth C of E Primary School under the current instrument of government no longer exists.

7. Parish Council Policies To review and adopt for 2018/19 the following policies:

- Standing Orders for the Parish Council
- Code of Conduct
- Complaints Procedure
- Training Policy
- Publication Scheme

8. To approve the minutes from:

- (i) Parish Council meeting held on 5th March 2018 (see Appendix 8.1)
- (ii) Finance Committee Meeting held on the 5th March 2018 (see Appendix 8.2)

9. To hear representation from the public

10. Matters Arising

- (i) To review Members Interests forms and notify the Clerk if there have been any changes.
- (ii) To receive an update on Westage Lane and Heath Lane.
- (iii) To receive an update on the Upper and Lower Pumphouses (see attached Appendix 10.3)
- (iv) To receive an update regarding the parking strategy in the village and parking strategies outside the Church.
- (v) To receive an update from the Clerk regarding a grant application to Manchester Airport for The Avenue.
- (vi) To receive an update regarding the maintenance of the Lime Trees in Noah's Ark.
- (vii) To receive an update on the traffic mirror on Westage Lane.
- (viii) To receive an update on the Parish Hall lease renewal. (see attached Appendix 10.8)
- (ix) To receive a report on the Mammoth filming in the village.
- (x) To receive an update on the website.
- (xi) To receive an update from the Clerk regarding the GDPR legislation (see Appendix 10.11)

11. Financial Report:

- (i) To confirm the final budget for 2018/19 (see Appendix 11.1)
- (ii) To receive a financial update from the Clerk.
- (iii) To confirm renewal of ChALC membership
- (iv) To approve payments (see Appendix 11.4)
- (v) To receive quotations to carry out tree surgery to the Norway Maple on The Avenue (Appendix 11.5)
- (vi) To receive and action the comments from the Internal Auditor. (Appendix 11.6)
- (vii) To agree and sign Section 1 – The Annual Governance Statement on the Annual Return 2018/19 (see Appendix 11.7)
- (viii) To agree and sign Section 2 – The Accounting Statement on the Annual Return 2018/19 (see Appendix 11.8)

12. To propose an order of priority for future projects. (see attached quotations in Appendix 12)

13. Planning To review and agree any action relating to new Planning Applications received:

(i) **Site Address:** 62 High Street Great Budworth Northwich Cheshire CW9 6HF

Proposal: Single storey rear extension with a pitched roof

Reference Number: 18/01251/FUL

(appendix 13.1)

(ii) **Site Address:** Providence House Church Street Great Budworth Northwich Cheshire CW96HH

Proposal: Single storey rear extension

Reference Number: 18/01636/LBC

(appendix 13.2)

14. Highways

- (i) To discuss the response from Highways regarding the safety concerns with the lower pump house junction and the suitability of the bus stops.
- (ii) To discuss the improvement to the connectivity of local communities, the footpath maintenance and improvements to Comberbach.
- (iii) To discuss the maintenance of the Footpath adjacent the A559 from the village to Cock Lane.

15. Ward boundaries in Cheshire West and Chester

- (i) To note the correspondence received regarding the final boundary recommendations. (see [Boundary Commission](#))

14. Parish Issue To receive for information only any Parish issues that have arisen and to agree to include them for discussion at the next Parish Council Meeting where necessary.

Part 2

Items of a “confidential or other special nature” during which it is likely that the meeting will not be open to the public and press as there would be a disclosure of exempt information as defined in Section 100I of the Local Government Act 1972.

Signed

A handwritten signature in blue ink, appearing to read 'Rachel Ollier', written in a cursive style.

Rachel Ollier

Clerk and Responsible Financial Officer to Great Budworth Parish Council

7th May 2018