

Great Budworth Parish Council
Finance Meeting 6th November 2017

6b Summary of Payments to Approve

	<u>£</u>
1 Clerk Expenses	12.54
2 ChALC training re Transparency Code March 2017 outstanding balance	<u>30.00</u>
Total Payment Value to Approve	<u>42.54</u>

Expenses Claim Form
Great Budworth Parish Council

Name: Rachel Ollier
Date: 6 November 2017

Date	Detail	Budget Cat	In Budget?	Net	VAT	Gross
30/08/2017	Postage to External Auditor	Admin	Yes	2.84	0.00	2.84
16/09/2017	Postage to CWAC re finial licence 115e	Admin	Yes	0.98	0.00	0.98
19/10/2017	Mileage to Chalc AGM 2017	Admin	Yes	8.72	0.00	8.72
Total				12.54	0.00	12.54

Approved:

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Print:

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Date:

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Date Paid:

Ref:

15 March 2017



Caroline Marshall
Great Budworth Parish Council
6 Massey Avenue
Hartford
Northwich
Cheshire
CW8 1RF

Park View Business Centre
Combermere
Whitchurch
Shropshire
SY13 4AL

Tel: 01948 871314

ADMINISTRATION

Hazel Merrill
hazelmerrill@chalc.org.uk

Nikki Hewitt
nikkihewitt@chalc.org.uk

PLEASE MAKE CHEQUES PAYABLE TO:

Cheshire Association of Local Councils

Account No: 61050727

Sort Code: 08 90 57

Use credit note
19
(+transfer £30 from c.t.p
to MB)
Audit Payment
of £30

INVOICE NUMBER:003799

Date	Item/Description	Qty	Unit Cost	Total
	C Marshall attending Audit & Transparency training sessions 13 th March	1	60.00	60.00
Post and Packing:				
Total Amount Due:				60.00