

**MINUTES of the GREAT BUDWORTH PARISH COUNCIL FINANCE
COMMITTEE MEETING
held at the PARISH HALL at 7.00 PM on MONDAY 6th March 2017**

Opened at 7.00pm

1. Welcome and record attendance

Present

Chairman H Brudenell

Council Members P McAndrew, M Kershaw, H Forwood, M Torrance, R Collier, A Lee

Also present

Clerk C Marshall

Public 3 (these members of the public arrived at 7.15pm)

2. Apologies L Hopkinson,

3. Declarations of Interest

None declared

4. Representation from the public

None

5. Approval of the Meeting Minutes for the Finance Committee Meeting held on the 16th January 2017.

Minutes signed and approved as a true record.

6. Budget

(a) To review the budget for 2016/17 against spend to date.

Budget spreadsheet (Appendices 1) and Bank Reconciliation (Appendices 2) reviewed by all.

It was noted that there is an outstanding amount of £1640.00 due to the Parish Council from the Parish Hall committee for the work to the parish hall roof.

Action:

Clerk to contact the Parish Hall committee.

(b) To agree the renewal of the Councils SLCC membership.

Renewal of SLCC to the sum of £50 approved by all.

(c) To agree and approve payments

All payments outlined on the spreadsheet in Appendices 1 approved.

(d) To be updated on the current VAT claim

Clerk advised that the current claim is ready to be submitted except for requiring a VAT number from Turner and Sons for the work completed on the parish hall roof and Top Pumphouse.

Clerk advised that no VAT number is listed on Turner and Sons invoices and that she has checked online as well as trying to contact Mr Turner a number of times both via telephone and email.

Clerk advised she has spoken to HMRC about this matter (giving no specific company names at this time) who advised it is a civil matter presently.

Action:

Clerk to attempt to contact Turner and Sons again.

Chairman to contact Bill Anderson and ask for him to do the same as he has had contact with Mr Turner previously also.

(e) To finalise the list of parish project proposals for 2017/18.

The following projects were proposed:

- Replacement/repair of Cheshire Railings at the bottom of High Street.
- Finials for High Street.
- A change of lights to the Christmas Tree to match other Christmas lights within the village.
- Lighting within the village generally.
- Works to Avenue, clear vegetation to sides and new surfacing.
- Repairs to Top Pump House
- Finalise parking controls / measures
- Review parking strategy for "notional village square"
- Community events
- Resurfacing Farthings Lane
- Improvement to the footpath from Farthings Lane to the school.
- Installation of a concave tracking mirror at the end of Farthings Lane.
- Netting installation in the Top Pumphouse to prevent birds nesting.
- Installation of coverage for the 3 parking spaces owned by the Parish Council adjacent to the Top Pumphouse.

It was noted that the Mr and Mrs Kordel have kindly offered to purchase some planters to be installed adjacent to the park bench on High Street to help ease the parking problem in this area.

Action:

It was agreed by all that an enclosure would be placed in the May edition of the Budworth Bulletin outlining the above projects and inviting members of the community to complete an online survey to indicate which projects they would like to be prioritised. Cllr Lee to undertake this task and report the findings back at the July Parish Council meeting.

7. Saltscape

Clerk confirmed that Saltscape are not able to fund the resurfacing to the Avenue.

Action:

Agreed by all that Clerk will submit a new application with a request for Saltscape to provide funding for the walkway between Farthings Lane and the school.

Closed 7.35 pm

Signed as a true record

Chairman of the Finance Committee
8th May 2017

DRAFT