

Great Budworth Parish Council

**Clerk to the Council: Caroline Marshall, 6 Massey Avenue, Hartford, Northwich, Cheshire, CW8 1RF.
Telephone: 01606 259960.**

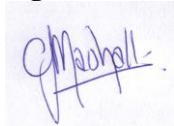
To members of Great Budworth Parish Council

2nd May 2017

You are hereby summoned to attend the Annual Meeting of Great Budworth Parish Council to be held at 7.30pm on Monday 8th May 2017 at Great Budworth Parish Hall.

Members of the public and press are welcome to attend. Members of the public may make representations to the council under *item 9 according to the councils Standing Orders.*

Signed



Caroline Marshall

Clerk and Responsible Financial Officer to Great Budworth Parish Council

AGENDA

Part1

1. Election of Chairman for 2017/18

2. Welcome and record attendance

3. To accept apologies for absence

4. Declarations of Interest To record declarations of interest from Council members in any item to be discussed

5. (i) To elect a Vice Chairman for the Parish Council for 2017/18

(ii) To appoint Committee Members, agree meeting dates and confirm delegated powers and Terms of Reference for the following committees:

- Planning Committee 2017/2018
- Finance Committee 2017/2018
- Staffing Committee 2017/2018
- Risk Assessment Committee 2017/2018

6. To appoint Parish Council representatives to the following Local Organisations for 2017/2018:

- Bowling Club
- Tennis Club
- Cricket Club
- Heritage Society
- Parish Hall

NB: The post of Parish Council representative to the Board of Governors for Great Budworth C of E Primary School under the current instrument of government no longer exists.

7. Parish Council Policies To review and adopt for 2017/18 the following policies:

- Standing Orders for the Parish Council
- Code of Conduct
- Complaints Procedure
- Training Policy
- Publication Scheme

8. To approve the minutes from:

- (i) Parish Council meeting held on 6th March 2017
- (ii) Finance Committee Meeting held on the 6th March 2017
- (iii) Planning Committee Meeting held on the 3rd April 2017

9. To hear representation from the public

10. Matters Arising

- (i) To receive an update on the tree work in The Avenue
- (ii) To receive an update on the mesh on the Parish Field.
- (iii) Arrange the undertaking of a revised risk assessment for the Parish Council.
- (iv) Correspondence received regarding the village Finials.
- (v) To review Members Interests forms and notify the Clerk if there have been any changes.
- (vi) To receive an update on the Fields in Trust application.
- (vii) To receive an update on the problems with the pigeons in the trees near the Top Pumphouse.
- (viii) To discuss the removal of notices from the village notice board.

11. Financial Report:

- (i) To confirm the final budget for 2017/18
- (ii) To receive a financial update from the Clerk
- (iii) To confirm renewal of ChALC and SLCC membership
- (iv) To approve payments including the grants to be awarded to local organisations.
- (v) To receive and action the comments from the Internal Auditor.
- (vi) To agree and sign Section 1 – The Annual Governance Statement on the Annual Return 2016/17
- (vii) To agree and sign Section 2 – The Accounting Statement on the Annual Return 2016/17
- (viii) To discuss the tree work quotation received from Treefellers for the trees by the Top Pumphouse.
- (ix) To discuss the ongoing VAT issue in relation to Turners and note the contents of the letter from the Parish Council to Mr Turner.

12. Parish Projects To note the content of the survey currently being undertaken regarding Parish Projects.

13. Planning To review and agree any action relating to new Planning Applications received:

- (i) **Site Address:** 62 High Street Great Budworth Northwich Cheshire CW9 6HF
- Proposal:** Replacement shed
- Reference Number:** 17/01305/FUL

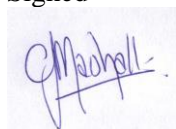
14. Local Government Boundary Review - Warding patterns consultation stage To discuss and agree a formal response from the Parish Council in relation to the warding review.

15. Parish Issue To receive for information only any Parish issues that have arisen and to agree to include them for discussion at the next Parish Council Meeting where necessary.

Part 2

Items of a “confidential or other special nature” during which it is likely that the meeting will not be open to the public and press as there would be a disclosure of exempt information as defined in Section 100I of the Local Government Act 1972.

Signed



Caroline Marshall

Clerk and Responsible Financial Officer to Great Budworth Parish Council

2nd May 2017