

MINUTES OF the GREAT BUDWORTH PARISH COUNCIL MEETING held at the PARISH HALL at 8.00 PM on MONDAY 5th September 2016

Opened at 8.00pm

1. Welcome and record attendance

1 Present

Chairman H Brudenell
Council Members P McAndrew, L Hopkinson M Kershaw, H Forwood, M Torrance,

Also present

Clerk C Marshall
District Councillors D Hammond
Public 2

2. Apologies R Collier, A Lee, L Gibbon, N Wright

3. Declarations of Interest

None declared

4. Approval of Meeting Minutes

It was resolved and accepted that the minutes for the Ordinary Meeting of the Parish Council held on 4th July 2016, the Finance Committee Meeting held on the 4th July 2016 and the Planning Committee Meeting held on the 8th August 2016 were an accurate record. Minutes signed by the Chairman.

5. Representations from the public

Opened: 8.05pm

(i) It was requested that the Parish Council provide a response to the Local Plan Part 2 Consultation requesting that Cheshire West and Cheshire Council provide a sensible view regarding sustainability over the coming years. And also that the Parish Council make general statements in their response rather than stating definitively that they are opposed to further development.

It was agreed that a copy of the statement made by the attending member of the public be circulated to Parish Councillors after the meeting for review prior to a formal response being made.

(ii) The Parish Council were thanked for their response to the issue of inconsiderate cycling in the village. It was advised that there is still a concern for the safety of residents due to the speed and formations in which some cyclists are still traveling through the village. It was agreed by all present that considerate cyclists are very welcome in Great Budworth.

Closed: 8.20pm

6. Matters Arising

(i) *Cyclists in Great Budworth*

It was agreed by all that the Parish Council should reflect and learn from the response to the cycling letter that was sent out in July 2016. It was agreed by all that the issue of inconsiderate cycling through the village will be monitored and that any incidences of anti-social behaviour will be reported to the relevant cycling club.

Initial by Chairman:

(ii) Risk Assessment

It was resolved that the Parish Council Risk Assessment undertaken by Councillor Collier be formally accepted for 2016/17. (Appendices 1)

7. Financial Report:

(i) Clerk advised that:

- all monies from Red Production for filming within the village have been received to the sum of £1250.
- the Parish Council are now paying a pension contribution to their employee.
- the Parish Council is on budget for 2016/17 spend to date.
- Parish Council has both a working and bank balance of £14, 801.52.

(ii) BDO Audit of the Parish Council Accounts for 2015/16

The Parish Council noted the comments outlined in the Audit and agreed that they would ensure a formal risk assessment is carried out yearly and that all figures included on future audits are inputted in the correct boxes and that all amounts inputted are correct.

(iii) Parish Hall Wifi

From October 2016 the Parish Hall Committee take over the payment for the parish hall wifi. Making a saving for the Parish Council of £357 for the remaining financial year and £612 in total yearly.

8. Planning Applications

(i) For Approval by the Parish Council:

(a) Reference Number: 16/03386/FUL

Site Address: Jasmine Cottage 54 High Street Great Budworth Northwich Cheshire CW9 6HF

Proposal: Installation of pagoda in garden

The Parish Council resolved to make no comment in relation to this application.

(b) Reference Number: 16/03566/CAT

Site Address: White Hart Barn 24A High Street Great Budworth Northwich Cheshire CW9 6HF

Proposal: Fell a Whitebeam in the rear garden of 24a High Street because of excessive shading to the small garden and neighbouring gardens. Retaining wall for the raised border in which it is planted is showing some signs of movement. In the long term there is therefore potential for concern as to the tree's stability.

The Parish Council resolved to make no comment in relation to this application.

(ii) Applications approved by Cheshire West and Chester Council - for information only

(a) Reference Number: 13/00106/LBC.

Site Address: Westage Farm, Westage Lane, Great Budworth, Northwich, Cheshire, CW9 6HJ

Proposal: Proposed internal alterations to an existing planning permission

8.55pm District Councillor Hammond Arrived at meeting.

9. Parish Hall Roof (this item was moved for discussion to the Finance Committee held on September 5th 2016)

10. Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Preferred approach consultation

It was resolved that Chairman Budenell would formulate a response and circulate it to Councillors for review and comment prior to the Clerk formally sending the letter before the 23rd September 2016 deadline.

11. Parish Council Standing Orders

It was resolved that the Parish Council accepted and adopted the amended Standing Orders. (Appendices 2)

12. Draft Parish Council Training Policy

It was resolved that the Parish Council accepted and adopted the Parish Council Training Policy. (Appendices 3)

It was resolved that Parish Councillors would like to attend a bespoke training session on their roles and responsibilities by ChALC.

Clerk to liaise with ChALC,

13. Traffic Meeting

(i)Councillor McAndrew confirmed that a letter has been sent to Cheshire West and Chester Highways requesting a change in vehicle weight and height restrictions through the village. Awaiting a response.

(ii)It was resolved that due to the prohibitive cost and the fact that the cobbles on Church Street would need to be removed the Parish Council would not pursue the suggestion of a public realm arrangement on Church Street.

Further suggestions for addressing the issue of parking will be discussed with Cheshire West and Chester Highways at the next traffic meeting.

(iii)Councillor Hopkinson confirmed that the cast iron parking signage she has had erected at her property cost approximately £69. She confirmed that it was approved by Cheshire West and Chester Highways.

Clerk to seek price for a 'No Parking' sign for the Top Pumphouse.

(iv)It was resolved that the draft parking warning letter be accepted. (Appendices 4)

Clerk to print 20 copies per Councillor for distribution on cars parking inconsiderately or illegally within the village.

14. Parish Field

Councillor Torrance reported that all of the mesh has not yet been laid but that it should be completed shortly.

15. The Top Pumphouse

It was resolved that a letter be sent by the Clerk to Turners advising that if the repair work on the Top Pumphouse is not completed by the end of September 2016 a new contractor will be employed.

16. Parish Issue

(i)Clerk updated that the majority of the paperwork submitted to the Cheshire Archives has been accepted and that she will collect the remaining paperwork and discuss with Councillors at the next meeting what they wish to do with it.

Clerk advised that the Cheshire Archives have discovered that the Parish Council Meeting Minutes from 1967-2004 are missing.

Clerk to contact previous Clerks and ex-Parish Councillors Wilkinson and Anderson to see if they know of their whereabouts.

Closed 9.20pm

Signed as a true record

**Chairman
7th November 2016**

Caroline Marshall, Clerk to Great Budworth Parish Council
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Initial by Chairman: