

MINUTES OF the GREAT BUDWORTH PARISH COUNCIL MEETING held at the PARISH HALL at 8.00 PM on MONDAY 4th July 2016

Opened at 8.00pm

1. Welcome and record attendance

1 Present

Chairman H Brudenell
Council Members R Collier, M Kershaw, H Forwood, M Torrance, A Lee

Also present

Clerk C Marshall
District Councillors D Hammond
Public 1

2. Apologies P McAndrew, L Hopkinson, L Gibbon, N Wright

3. Declarations of Interest

None declared

4. Approval of Meeting Minutes

It was resolved and accepted that the minutes for the Annual Meeting of the Parish Council held on 16th May 2016 were an accurate record. Minutes signed by the Chairman.

5. Representations from the public

None made.

6. Correspondence

No item of correspondence was raised for discussion from the list provided (Appendices 1).

7. Progress Reports

a. Clerk

- Advised that the trade union element of the SLCC has now been separated from the main membership and that as a result the SLCC membership fee will decrease by £10 annually from next year.
- Advised that all Parish Council historical documents have now been sent to the Cheshire Archives and that any information they do not feel needs to be stored will be returned to the Parish Council. Parish Council to then decide what they wish to do with the remaining documents.

b. Chairman

Proposed that a donation for the sum of £210 (for the purpose of purchasing a meal) be given as a 'thankyou' to the volunteers that laid the parish field mesh in recognition of their hard work and the significant saving (approximately £2000) to the Parish Council that their assistance has given.

Resolution: Agreed by all, payment to be made under Section 137.

8. Financial Report:

(i) To receive a financial update from the Clerk

Clerk advised that June's bank statements have still not been received so the financial overview presented is only up to the end of May. (see Appendices 2 – 2016/17 Budget Spreadsheet and Appendices 3 – 2016/17 Bank Reconciliation)

Clerk advised that this situation will be resolved once the Parish Council has online banking which has been agreed by the Finance Committee.

Clerk advised that additional payments of £1000 are expected for filming that has taken place within the village.

(ii) To agree and approve payments

Resolution: *All payments outlined on the 2016/17 Budget Spreadsheet (Appendices 2) agreed and approved by all.*

9. Planning Applications

(a) Site Address: Westage Farm Westage Lane Great Budworth Northwich Cheshire CW9 6HJ

Proposal: Proposed internal alterations to an existing planning permission reference 13/00196/LBC.

Reference Number: 16/02144/LBC

Resolution: *Agreed by all that there was no objection and therefore no comment to be made.*

10. Mobile Library Review

Proposed change to the village service from:

- A 4-week rota to a 3-week rota.
- A change of day from a Wednesday to a Tuesday.
- A change of time from 1545-1700 currently to 1150-1220.

Clerk confirmed that details of the mobile library review have been placed on the Parish Councils website, Facebook and Twitter pages.

Resolution: *Agreed by all that Cllr Brudenell will speak to current users of the mobile library in the village to ascertain the current take up of the service. And then write to Cheshire West and Chester Council regarding the potential impact of the change of time and day of the service.*

Cllr Lee to place an article in the Budworth Bulletin about the service.

11. Neighbourhood Plan

Resolution: *The Parish Council agreed that at this time they believe that Great Budworth has adequate protection from development via its conservation area and green belt statuses and therefore opted not to proceed currently with a neighbourhood development plan.*

12. Traffic Meeting

The Parish Council received the notes of the Traffic Meeting held on the 6th June 2016 (Appendices 4).

Resolutions:

1. *Cllr McAndrew to write to Cheshire West and Chester Council formally requesting the change of the legal status of High Street, Church Street and Westage Lane in relation to width restricts and to prohibit vehicles that exceed the weight limit.*
2. *Clerk to amend the draft parking warning letter and to send the draft letter to Councillors for approval.*
3. *Clerk to confirm with Cllr Hopkinson the cost of the parking signage she has had placed on her property and where it was purchased from.*
4. *Cllrs to informally contact all the people that have concealed access and egress on High Street regarding the issues they are facing and solutions they would consider.*
5. *Clerk to contact Neil Andrews (Stonemason) for the estimated cost of installing a 'public realm arrangement' on Church Street. (Clerk highlighted that if a decision was made to proceed with this work as per the Parish Councils Financial Regulations 3 quotations would need to be obtained)*
6. *Agreed by all that the Clerk send a letter to all local cycling clubs, the Northwich Guardian and cycling magazines regarding the conduct of cyclists travelling though the village.*

13. Parish Council Asset Report

Resolution: Agreed by all that at this time all leases for parish council assets will remain unchanged.

Agreed by all that the Parish Hall Committee will give a donation to the Parish Council for the work needed to the parish hall roof and that the Parish Council will pay for the work and reclaim the VAT accordingly.

14. Risk Assessment

Cllr Collier provided a draft Risk Assessment document (Appendices 5)

Resolution: Agreed that Cllr Collier will update it further and present it for review and approval at the September Parish Council

15. Footpath from Comberbach to Great Budworth

Clerk advised that a letter had been received from Comberbach Parish Council regarding the safety issue of having no continuous footpath on Budworth Lane, from Comberbach up until the Great Budworth border. Requested the Parish Councils support with their request for Cheshire West and Chester Council to address this matter.

Resolution: Cllr Brudenell to write a letter of support.

16. Parish Field Update

Cllr Torrance advised that there are still some rolls of mesh to be laid – this should be completed in the next 10 days.

The mesh that has already been laid has now had its first cut and is ready for use.

Resolution: To ask local groups to display the village car parking signage for the parish field when they are hosting events involving large numbers of people travelling to the village.

Cllr Brudenell to speak to Rev. Brown in regards to church events.

Cllr Hammond to speak to Sue Scott in relation to Parish Hall bookings and signage.

Cllr Torrance to speak to the Gardening Club and the organiser of the Open Gardens event.

Cllr Hopkinson to speak to the George and Dragon pub to ask that customers utilise the parking at the rear.

17. The Top Pumphouse

Cllr Torrance reported that Turners have still not undertaken the work.

Resolution: Agreed by all that the Clerk will send a letter to Turners advising that the Parish Council will shortly employ an additional company to undertake the work required and that the cost of that work will be deducted from Turners original quotation.

18. Parish Issues

1. The paving on Westage Lane (on the opposite side to the new houses) is in poor condition.

Closed 9.00pm

Signed as a true record

**Chairman
5th September 2016**

Caroline Marshall, Clerk to Great Budworth Parish Council
6 Massey Avenue, Hartford, Northwich Cheshire, CW8 1RF
Tel: 01606 259960 Email: greatbudworthparishclerk@gmail.com