

**Great Budworth Parish Council**

**Clerk to the Council: Caroline Marshall, 6 Massey Avenue, Hartford, Northwich, Cheshire, CW8 1RF.  
Telephone: 01606 259960**

**To members of Great Budworth Parish Council      28<sup>th</sup> June 2016**

**You are hereby summoned to attend the Great Budworth Parish Council Finance Meeting to be held at 7.15pm on Monday 4<sup>th</sup> July 2016 at Great Budworth Parish Hall.**

**Members of the public and press are welcome to attend.**

**Signed**



**Caroline Marshall**

**Clerk and Responsible Financial Officer to Great Budworth Parish Council**

**AGENDA**

**Part 1**

- 1. Welcome and record attendance**
- 2. To accept apologies for absence**
- 3. Declarations of Interest**
- 4. Representations from the public**
- 5. Terms of Reference** To review the terms of reference for the finance committee
- 6. Audit** To discuss the outcome of the 2015/16 external audit.
- 7. 2016/17 Budget** To review the budget for 2016/17 against spend to date.
- 8. Payments** To agree and approve payments and to sign the pre-paid card application form.
- 9. Wifi in the Parish Hall** To discuss the ongoing payment arrangements for the wifi in the Parish Hall.
- 10. Saltscape** To discuss the Saltscape application process and agree what the Parish Council wishes to apply for assistance for funding with.
- 11. Parish Council leases and properties** To discuss Parish Councils roles and responsibilities in relation to the leases and properties owned by the Parish Council.

**12. Online Banking** To agree if the Parish Council wishes to begin banking online and agree who will have access to this facility.

**13. Parish Council Website** To discuss using Transparency Code funding to update the Parish Council website.

Signed

A handwritten signature in blue ink, appearing to read 'C Marshall', is written over a light blue rectangular background.

**Caroline Marshall**

**Clerk and Responsible Financial Officer to Great Budworth Parish Council**

**28<sup>th</sup> June 2016**