

**Great Budworth Parish Council**

**Clerk to the Council: Caroline Marshall, 6 Massey Avenue, Hartford, Northwich, Cheshire, CW8 1RF.  
Telephone: 01606 259960**

**To members of Great Budworth Parish Council      11<sup>th</sup> April 2016**

**You are hereby summoned to attend the Great Budworth Parish Council Finance Meeting to be held at 7.00pm on Monday 18<sup>th</sup> April 2016 at Great Budworth Parish Hall.**

**Members of the public and press are welcome to attend.**

**Signed**



**Caroline Marshall**

**Clerk and Responsible Financial Officer to Great Budworth Parish Council**

**AGENDA**

**Part1**

**1. Welcome and record attendance**

**2. To accept apologies for absence**

**3. Declarations of Interest**

**4. Representations from the public**

**5. 2015/16 Budget** To review the final spend of the Parish Council in 2015/16 against the budget set.

**6. Prepayment card** To consider the introduction of a pre-paid visa card for the Clerk to use to purchase everyday office expenditure.

**7. Parish Council Grant Applications** To review and consider the grant applications received.

**8. Cheshire Voluntary Action** To consider outsourcing the administration of the Parish Council payroll to Cheshire Voluntary Action.

**9. Parish Council Bank Account Signatories** To consider the Clerk being added as a signatory on the Parish Council Bank Account and increasing the cheque signatories required increasing to three.

**10. Dates of Meeting** - *to confirm date of next meeting*

## **Part 2**

Items of a “confidential or other special nature” during which it is likely that the meeting will not be open to the public and press as there would be a disclosure of exempt information as defined in Section 100I of the Local Government Act 1972.

Signed



**Caroline Marshall**  
**Clerk and Responsible Financial Officer to Great Budworth Parish Council**  
**11<sup>th</sup> April 2016**