

**MINUTES of GREAT BUDWORTH PARISH COUNCIL MEETING
held at the PARISH HALL at 7.30 PM on MONDAY 7th September 2015**

Opened at 7.30pm

Part1

1. Welcome and record attendance

1 Present

Chairman P McAndrew

Council Members L Hopkinson, A Lee, R Collier, H Brudenell, M Kershaw, H Forwood, M Torrance

Also present

Clerk C Marshall

District Councillors L Gibbon, D Hammond, N Wright

Public 4

2. Apologies None

3. Declarations of Interest

None

4. Approval of Meeting Minutes

Resolved that the meeting meetings from the Parish Council meeting held on the 6th July 2015, the Parish Council Staffing Committee Meeting held on the 3rd August 2015, the Parish Council Planning Committee Meeting held on the 3rd August 2015 and the Parish Council Finance Committee Meeting held on the 17th August 2015 be agreed and signed as a true record. Proposed by Cllr McAndrew and agreed by all.

5. Correspondence

It was resolved that Cllrs Torrance and Forwood would attend the Manchester Airport Town/Parish Council Meeting on the 29th September 2015. Clerk to book their places.

6. To hear representation from the public

Opened 7:40pm

A query was raised regarding what the District Councillors Funding of £3150 received by the Parish Council in 2014 could be used towards. Clerk advised the award was specifically for a mesh to be used on the Parish Field in order to assist with parking.

A query was raised regarding when the parking consultation in the village would be complete. Advised that a further public meeting is to be held on the 16th September 2015 and the outcome and recommendations from the Parking Working Party would be presented to the Parish Council at the next Parish Council meeting on the 2nd November 2015.

District Councillor Gibbon gave a brief update advising that she has been appointed to the Shadow Cabinet representing Economic Development, Infrastructure and Housing. She also discussed the following:

The Local Plan: Advised that the Local Plan Part 1 is now in Place and that Part 2 will be sent out for consultation in the summer of 2016.

Devolution for CWAC: Advised that Cheshire West and Chester Council have submitted an expression of interest in devolution to the Government and that a Working Party is to be put in place as a result of the feedback they receive regarding this matter.

Bridge to Barnton Campaign: The Bridge to Barnton petition now has enough signatures for it to be discussed at the next full Council Meeting on the 21/10/15 and has the support of Graham Evans and George Osbourne.

Chester Park and Ride: There are new types of buses to be used and a pilot scheme is being put in place regarding an extension of the operating hours of the Park and Ride service from 7pm to midnight.

3 Key Issues: Cllr Gibbon asked that the Parish Council identify their three key issues within the village and the areas that were good but maybe enhanced. ***Clerk to email Cllr Gibbon the comments of the Parish Council.***

District Councillor Hammond advised that Great Budworth now has high speed broadband.

Cllr Wright expressed his continued support and advised that the District Councillors do have a member's budget and that any applications would be viewed sympathetically.

Closed 8:05pm

7. Progress Reports To receive reports for information only from:

a. Clerk

Clerk advised that Parish Council can apply for a grant from the Transparency Code Fund to assist with the cost to the Parish Council of attaining compliance under the new Transparency Code. **Agreed by all that Clerk will make an application to the fund.**

Clerk updated that she will be attending meetings with the Society of Local Council Clerks (SLCC) and the Cheshire Association of Local Councils (ChALC) in the coming weeks.

Clerk advised that she would be seeking quotations for the bird netting in the Top Pumphouse as soon as possible.

b. Chairman

Cllr McAndrew discussed the meeting held with the representatives from the Parish Council, the Police and CWAC Highways department. (Appendices 1)

8. Financial Report:

(i) To agree and approve payments

Payments between meetings:

BT	Broadband	£ 47.98	Direct Debit
Clerk	August Salary	£312.13	Standing Order
Clerk	September Salary	£489.71	Standing Order
	Total	£849.82	

Payments September:

Budworth Bulletin	Grant	£280.00	reference 000707
C. Marshall	Clerk Stationary	£ 17.70	reference 000708
C. Marshall	Clerk Mileage	£ 27.00	reference 000709
SLCC	Reference Book	£ 50.50	reference 000710
ChALC	Course fee	£ 30.00	reference 000711
ChLAC	Reference Book	£ 53.70	reference 000712
BDO	Audit fee	£156.00	reference 000713
Came and Co.	Insurance	£639.00	reference 000714
	Total	£1253.90	

(ii) To receive a financial update from the Clerk

Clerk advised that the August bank statement had not yet been received but as of the end of July 2015 the Parish Council had a working balance of £27011.44

(iii) To formalise the proposed increase in the Clerks working hours

It was resolved by all to formally accept the increase in the Clerks working hours from 5 hours per week to 8 hours per week.

(iv) To formalise the adoption of the proposed Standing Orders and Terms of Reference for the Finance Committee

It was formally resolved by all to accept the proposed Standing Orders and Terms of Reference for the Finance Committee. (Appendices 2 and 3)

It was agreed by all that at the Annual Parish Council Meeting in 2016 it would be decided whether separate Staffing and Finance Committees are necessary or should be combined to form one committee.

(v) To approve and accept the Annual Return

The returned Annual Audit was approved and accepted by the Parish Council.

9. Planning Applications

New Applications:

(i) APPLICATION NUMBER: 15/03106/FUL

PROPOSAL: Removal of temporary building with replacement agricultural building

LOCATION: New Westage Farm Heath Lane Great Budworth Northwich

It was agreed by all that the Parish Council wishes to make no comment on this application.

Approved Applications:

(i) Application Number: 15/02819/LBC

Proposal: Removal of an existing French window and casement window in the north west facing gable with an aluminium bi-fold door unit

Location: Smithy Cottage, Smithy Lane, Great Budworth, Northwich, Cheshire, CW9 6HL

Appeals:

(i) Appeal Ref: APP/A0665/W/15/3004860

Location: Heron's Nest, Budworth Lane, Great Budworth CW9B 6HD

10. Christmas lights

It was agreed by all that Cllr Hopkinson and the Clerk would look into the costs of additional decorative lighting for the village over the Christmas period.

Cllr Gibbon to provide details to the Clerk on the company used for the Christmas lighting in Barnton.

11. Community Energy

It was agreed by all that the Parish Council did not wish to look further into this scheme at present by that Cllr Lee would place an article regarding Community Energy in the Budworth Bulletin.

12. Request for 'No Through Road' signs on Crownest Lane, Comberbach, CW9 6HY

Cllr Wright advised that this request had already been granted.

13. Parish Field Update

Clerk advised that a trial section of mesh has now been placed on the Parish field.

Cllr Torrance to contact the Parish Clerk at Whitley Parish Council regarding the meshing product they have on their parish field as it appears to be of a superior quality to the mesh currently being trialled in Great Budworth.

Cllr McAndrew to send the dimensions of the field to Cllr Torrance.

Cllr Collier also offered his assistance.

14. The Role of Councillors appointed to local organisation committees

Agreed by all that this item would be added to the agenda for the November Parish Council meeting in order for proposals to be drawn up.

Clerk and Chairman to draw up proposals.

15. Ex officio members

Clerk to circulate information from National Association of Local Councils (NALC) for Councillors to review and then discuss at the next Parish Council meeting in November.

16. The Top Pumphouse

Cllr Torrance advised no work has yet been undertaken and that Marie Smallwood the CWAC Conservation Officer dealing with the Top Pumphouse is now leaving.

Agreed by all that the work outlined as acceptable by CWAC in a previous email sent to the Clerk (relaying the misplaced tiles and reinstating the cast iron gutters) would be organised to go ahead and that a subsequent meeting will be held with Tuners and CWAC to discuss further work.

Cllr Torrance to action.

17. Finials

Agreed by all that Cllr Hopkinson will meet with Guy Potter to discuss the possibility of suspending the finials in a metal ring on top of the posts.

Cllr Hopkinson to send designs to fellow Councillors via email.

Clerk to add the Finials to the November Parish Council meeting agenda.

18. Parish Issue

It was reported there has been an increase in dog fouling in the village – **Clerk to report to CWAC.**

Members of the community who received letters about their overgrown hedges felt that an initial phone call would have been preferable to receiving a letter.

Cllr Hopkinson provided sample of proposed headed paper it was agreed by all that once the contact details were made bigger – an order should be placed.

19. Dates of next Meeting

Risk Assessment Committee Meeting – 5th October 2015 at 6.00pm

Planning Committee Meeting – 5th October 2015 at 7.00 pm

Finance Committee Meeting – 26th October 2015 at 6.30pm

Parish Councillor Strategy Meeting – 26th October 2015 at 7.30pm

Parish Council Meeting – 2nd November 2015 at 7.30pm.

Part 2

Items of a “confidential or other special nature” during which it is likely that the meeting will not be open to the public and press as there would be a disclosure of exempt information as defined in Section 100l of the Local Government Act 1972.

None

Closed 9.10pm

Signed as a true record

**Chairman
2nd November 2015**

Caroline Marshall, Clerk to Great Budworth Parish Council
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