

**MINUTES of GREAT BUDWORTH PARISH COUNCIL MEETING  
held at the PARISH HALL at 7.30 PM on MONDAY 2<sup>nd</sup> November 2015**

**Opened at 7.30pm**

**Part1**

**1. Welcome and record attendance**

**1 Present**

Chairman P McAndrew

Council Members L Hopkinson, A Lee, R Collier, H Brudenell, M Kershaw, H Forwood, M Torrance

Also present

Clerk C Marshall

District Councillors D Hammond

Public 7

**2. Apologies** N Wright, L Gibbon

**3. Declarations of Interest**

None

**4. Approval of Meeting Minutes**

Resolved that the meeting meetings from the Parish Council meeting held on 7<sup>th</sup> September 2015 and the Parish Council Planning Committee Meeting held on the 5<sup>th</sup> October 2015 be agreed and signed as a true record. Proposed by Cllr McAndrew and agreed by all.

It was agreed that the meeting minutes from the Finance Committee meeting held on the 26<sup>th</sup> October 2015 be circulated and approved at the Finance Committee Meeting to be held on the 14<sup>th</sup> December 2015.

**5. Correspondence**

No items of correspondence were raised for discussion. (See Appendices 1 for list of correspondence)

**6. To hear representation from the public**

**Opened 7:35pm**

1. It was raised that that the eastern part of The Avenue is very overgrown and that newly planted trees are not thriving. It was suggested that a working party could be formed to help with the maintenance in The Avenue.

Reverend Brown advised that they have had assistance from the Community Payback Scheme (for which there is a charge) and that he will provide the Clerk with the details.

Parish Council advised that John Eaton has previously undertaken maintenance work.

**Clerk to request that John Eaton prepare The Avenue for winter and to request an ongoing maintenance plan from him.**

Parish Council further advised that the Highways department are no longer able to donate hardcore for The Avenue.

2. A concern was raised regarding the speed of traffic on Westage Lane.

Parish Council advised that there will be covert speed cameras in place on Westage Lane shortly to monitor traffic in order to support and build a case for further traffic calming measures to be introduced.

3. A question was raised about when the results of the parking review in the village will be published and reported back to the Parish Council?

CLLr Torrance (in his capacity of the Chair of the Parking Working Party) stated that the results will be put before the Parish Council at the January Parish Council Meeting and that they will be placed in the Budworth Bulletin and on the website after this meeting.

CLLr Hammond updated on the following:

- i. Parking charges in Northwich look set to be introduced.
- ii. There is an issue with costing of the Barnton crossing which is being addressed in the integrated transport plan.
- iii. The District Councillor fund will be dramatically reduced next year.

**Closed 8:05pm**

## **7. Progress Reports To receive reports for information only from:**

### **a. Clerk**

Clerk advised that the Parish Councils old meeting minutes will be shortly be stored at the Cheshire Records Bureau in Chester.

Clerk advised that it is her intention to have a Solicitor view the deeds and other legal paperwork that the Parish Council has in order to identify which documents need to be securely stored with a solicitor.

Councillor Lee suggested Steven Jennings (present at the meeting and agreed)

Clerk advised that there are still ongoing issues with Natwest relating to her change of address and that she has not received a bank statement for the Parish Council bank accounts since July. Advised that she is hopeful that this will be resolved shortly but that she is unable to complete any bank reconciliations or advise on a possible budget for 2016/17 until this matter is resolved.

**Parish Council signatories to contact the bank and request past bank statements on the Clerks behalf.**

### **b. Chairman**

CLLr McAndrew discussed the Parish Council Strategy Meeting recently held (Appendices 2)

CLLr McAndrew invited CLLr Brudenell to give an update on the recent ChALC Annual Meeting.

- i. The motion requested by Mickie Trafford that Planning Departments respect and work more closely with Parish Councils was passed.
- ii. There will be an increase in charges by ChALC of 3p/voter to Parish Councils.
- iii. NALC and ChALC seeking that Satellite Navigation systems incorporate additional information for HGV drivers.

- iv. It was proposed HGV sites be included as planning applications for Parish Councils to review.
- v. It was proposed that the legal age for tractor driving be increased from 16 to 24 years – this motion was not passed.

## 8. Financial Report:

### (i) Payments:

#### *Payments between meetings:*

Viking Direct	Stationary and Filing Cabinet	£135.99 Ref: 000715
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#### *Payments November:*

C Marshall	Clerk Mileage	£ 47.70 Ref: 000716
Knowsley Council	Tree Survey	£745.20 Ref: 000718

**Total: £928.89**

### (ii) Financial update from the Clerk

Clerk unable to provide a financial update due to not being in receipt of bank statements dating back to July 2015 at this time.

## 9. Planning Applications

### (a) New Applications:

#### **(i) APPLICATION NUMBER: 15/04109/CAT**

**PROPOSAL:** Conifer (T1) Fell due to excessive shading and low amenity value, Pine (T2) prune to reduce shading and improve health, Poplar (T3) prune.

**LOCATION:** Manor House 52 High Street Great Budworth Northwich

It was agreed that no comment or objection would be made.

#### **(ii) APPLICATION NUMBER: 15/04122/FUL**

**PROPOSAL:** Demolition of classroom, nursery and boy's centre, 2 new classroom blocks, pavilion and relocated parking facilities.

**LOCATION:** Cransley School Belmont Hall Belmont Road Great Budworth

It was agreed that no comment or objection would be made.

### (b) Approved Applications:

#### *Noted:*

#### **(iii) Application Number: 15/03692/FUL**

**Proposal:** Single storey building to form an additional classroom (amendment to Approval 15/02217/FUL)

**Location:** Great Budworth Church Of England Primary School , School Lane, Great Budworth, Northwich, CW9 6HQ

## 10. Staffing, Planning and Risk Assessment Committees Terms of Reference

Risk Assessment Committee Terms of Reference formally accepted and agreed by all (Appendices 3)

It was proposed that amendments be made to the Staffing and Planning Terms of Reference.

**Clerk to amend and then present again for formal acceptance at the January 2016 Parish Council Meeting.**

## **11. Christmas lights**

Cllr Hopkinson has met with Barlows and CWAC who have advised on the lighting options and how they could be powered.

It was suggested that the 3 trees on School Lane (owned by the Church so permission would need to be sought) could be a potential location.

Cost of lighting is £100/20 metre length of lights.

Cllr Hopkinson offered the use of the cherry picker that will be installing her personal Christmas lights at no additional cost to the Parish Council to install the village lights.

Estimated cost of powering the lights for 4 weeks over the festive period would be approximately £15.

**Cllr Hopkinson to seek a specific figure for the costs of purchasing the lighting and the installation and then notify the Clerk.**

**Clerk to email Councillors (once the Parish Councils financial position is clear and upto date) to seek a Yes/No decision from them regarding the installation of Christmas lights this year in the village and then action accordingly.**

## **12. Parish Field Update**

Update provided by Cllr Torrance (Appendices 4)

It was agreed by all to proceed with the Sure Green quotation having confirmed the warranty and laying instructions.  
**Cllr Torrance to action.**

Webbing to be laid in Spring 2016.

Agreed that if necessary extra monies could be viremented from an additional part of the budget.

It was noted that the work on the Parish Field is not linked to the recent parking survey and that this work was agreed in the 2014/15 budget.

**Clerk to confirm with CWAC whether the Parish Field can only be used for 28 days/year for car parking.**

Cllr Hammond stated that no additional monies would be available from the District Councillors 2015/16 budget for assistance with the lighting on the Parish field as it has been allocated towards the cost of the Parish Hall roof.

Agreed by all that the Parish Council agrees in principal with lighting the Parish Field but that it will be an ongoing consideration in the 216/17 budget.

## **13. The Role of Councillors appointed to local organisation committees**

Deferred to January 2016 meeting.

## **14. Ex officiate members**

Deferred to January 2016 meeting.

## **15. The Top Pumphouse**

Work is scheduled to be undertaken soon but at present Turners are busy with other work commitments.

## **16. Finials**

A quote of £720 has been provided for one finial to have a circle placed (£759 for this circle to have some form of writing inscribed on it)

Agreed by all for 2 finials to have inscribed circles placed around them.

**Clerk to confirm original budget for finials and Chairman McAndrew to negotiate with Guy Potter regarding any cost of finial before work proceeds.**

## **17. Dog Fouling**

Examples of signs used by Stretton Parish Council were provided.

**Clerk to raise the dog fouling issue with the Street Clean Team.**

**Cllrs Brudenell and Hopkinson to ask the school children at Great Budworth Primary School to design posters to be placed in The Avenue.**

## **18 .gov Email Addresses**

Deferred to January 2016 meeting.

## **19. The Avenue**

(i) Anthony Bloor the farmer responsible for the damage in The Avenue has agreed to pay for any trees that need replacing and their planting.

**Clerk to send thankyou letter to Mr Bloor once work is completed (Chairman McAndrew to provide Clerk with address)**

**Cllr Kershaw to organise supplying and planting of sapling.**

(ii) Agreed by all that the work outlined in the Tree Survey (Appendices 5) should be undertaken in a 3 year phased plan.

**Clerk to ask for tree surgeons to tender for the work based on the report and provide a proposed 3 year plan. Quotes to be available for Finance Committee Meeting on 14<sup>th</sup> December 2015.**

## **20. CWAC Cultural Services Review**

Deferred to January 2016 meeting.

## **21. Renewable energy / carbon literacy**

**Cllr Collier to write 2 articles on Energy Buying Clubs and Carbon Literacy for the Budworth Bulletin.**

## **22. Concert Tickets received from Manchester Airport**

**Councillors to email Clerk suggestions for how the tickets could be used.**

## **23. Presentation by Cllr Jill Higgins of Stretton Parish Council regarding the issues with the A559 .and HGV lorries**

Parish Council agreed that a representative would attend a meeting to be arranged by Stretton Parish Council to discuss possible solutions to this issue.

**24. Parish Issues**

None raised.

**25. Dates of Meeting – 11<sup>th</sup> January 2015 at 7.30pm**

**Part 2**

Items of a “confidential or other special nature” during which it is likely that the meeting will not be open to the public and press as there would be a disclosure of exempt information as defined in Section 100l of the Local Government Act 1972.

None

**Closed 9.30pm**

**Signed as a true record .....**

**Chairman  
11<sup>th</sup> January 2016**

Caroline Marshall, Clerk to Great Budworth Parish Council  
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