

# **MINUTES of GREAT BUDWORTH PARISH COUNCIL MEETING held at the PARISH HALL at 7.30 PM on MONDAY 2<sup>nd</sup> March 2015**

**Opened at 7.30pm**

## **Part1**

**Welcome** and record **attendance**

### **1 Present**

Chairman P McAndrew  
Council Members R Wilkinson, J Hickey, M Torrance, P Davies,  
District Councillors N Wright

Also present

Clerk C Marshall  
Public 8

**2 Apologies** W Anderson, M Byram, A Lee, D Hammond, L Hopkinson (Cllr Hopkinson arrived later in the meeting after Item 9 had been discussed and so did not declare her interest regarding The Old Hall planning application)

Cllr McAndrew stated that it has been a pleasure being Chairman and that he is proud with what the Parish Council has achieved.

Cllr Wilkinson proposed formal thanks of behalf of the Parish Council to Cllr McAndrew, this was seconded by Cllr Davies and agreed by all.

**3. Declarations of Interest** Cllr Hickey regarding Item 9 The Old Hall planning application.

### **4. Minutes of the previous meeting**

Minutes of the Ordinary Parish Meeting held on the 12<sup>th</sup> January 2015 were agreed and signed as a true record. Proposed by Councillor Wilkinson seconded by Councillor Hickey and agreed by all.

Minutes of the Parish Council Staffing Committee held on the 2<sup>nd</sup> February 2015 were agreed and signed as a true record. Proposed by Councillor Torrance seconded by Councillor Wilkinson and agreed by all.

### **5. Correspondence**

Clerk advised that all correspondence received is outlined in Appendices 1. She further advised that she had the paper post that had been received if Councillors wished to view it.

Cllr McAndrew drew Cllrs attention to the Local Council Awards.

Cllr Davies confirmed he would be attending the Manchester Airport Parish Council Meeting being held on the 10<sup>th</sup> March 2015.

## **6. To hear representations from the Public**

**Opened: 7.40pm**

Concern was voiced by a member of the public regarding potential new parking arrangements within the village and asked for clarification.

Cllr McAndrew advised that this matter would be discussed under Item 11 on the agenda.

A member of the public raised concerns regarding the Planning Application under Item 9 iic on the agenda – erection of external biomass boiler.

She asked for the Parish Council to support her concerns/requests regarding:

- Its safety.
- The noise it produces.
- The provision of a full height evergreen screen.
- Replacement of the trees that have been removed.
- An improvement of its appearance.

**Closed: 8:00 pm**

## **7. Progress Reports To receive reports for information only from:**

### **a. Clerk**

i. Provided update on Finger Posts on Knutsford Road – advised CWAC providing paint and that Clerk will contact Ted Parry for a revised quote as the paint will now be supplied.

### **b. Cllr McAndrew**

i. Noted Rod Bowmans contribution to the Budworth Bulletin regarding the Local Plan and its informative nature. Confirmed with Cllr Wright that Great Budworth is in a much stronger position regarding future development as a result.

ii. Noted that Cllrs Davies and Wilkinson will be retiring from the Parish Council this year – he thanked them for their service and advised that there will be an event to celebrate their service on the 13th April 2015 at 2015 in the Parish Hall.

Action: Clerk to place notice on the Parish Council notice board.

iii. It was noted that the Budworth Bulletin has published a letter in the Readers Forum regarding a previous agenda item discussed at the Parish Council Meeting held on the 12<sup>th</sup> January 2015 (Readers' forum in the Budworth Bulletin: To discuss the addition in The Bulletin of a readers' comments and views section which could potentially be used for personal or political purposes and/or to criticise the Parish Council and decide whether the Parish Council wishes to continue supporting financially the Bulletin.) Cllr McAndrew highlighted that an Editors Comments could have been added to clarify the outcome of this agenda item.

## 8. Financial Report To agree and approve payments; to receive a financial update from the Clerk

### a Grant Applications

Nil

### b Receipts

Aviva Insurance Payment for Top Pump House £755.24

### c Payments between meetings

BT	Broadband	£ 45.60	Direct Debit
W. Anderson	Christmas Lights	£ 99.90	reference 000682
	Total	£ 145.50	

### d Payments March

C. Marshall	Clerk Stationary	£ 28.10	reference 000684
C. Marshall	Clerk Mileage	£ 27.00	reference 000685
P. Davies	Painting Equipment	£ 48.52	reference 000683
NBM-IT	Website Development	£ 90.00	reference 000687
	Total	£193.62	

All payments are approved.

Clark updated that current spend for this year is £7525.13 and the Parish Councils working balance is £23, 903.85

Cllr Davies noted that a bill will shortly be received for the planting of trees on The Avenue.

Cllr asked for clarification that an amount has been included in the 2015/16 budget for the Top Pumhouse.

*Action: Clerk to confirm budget.*

## 9. Planning Applications To be updated on recent planning approvals/rejections and to reach a decision on the Parish Councils views on the following application:

### i. Approved:

APPLICATION NUMBER: 14/04838/LBC (Listed Building Application)

PROPOSAL: Removal of modern render and reinstatement of original timbers to front right wing of the house with reinstated windows and panels.

LOCATION: The Old Hall High Street Great Budworth Northwich

APPLICATION NUMBER: 14/05266/LBC (Listed Building Application)

PROPOSAL: Construction of detached garage.

LOCATION: 32 School Lane, Great Budworth Northwich

## **ii. Considered:**

APPLICATION NUMBER: 15/00283/LBC (Listed Building Application)

PROPOSAL: Porch

LOCATION: The Old Hall High Street Great Budworth Northwich

No comments

APPLICATION NUMBER: 15/00076/FUL

PROPOSAL: Amendment of existing porch and rendering to front right wing elevation

LOCATION: The Old Hall High Street Great Budworth Northwich

No Comments

APPLICATION NUMBER: 15/00409/FUL

PROPOSAL: Erection of External Biomass Boiler Enclosure to house internal biomass boilers and pellet store with 2 No External Flues

LOCATION: Sandicroft Cock Lane Great Budworth Northwich

It was agreed that the Clerk would send the following comments to the Cheshire West and Chester Planning department:

**Whilst wishing to support the principle of sustainable energy use, Great Budworth Parish Council objects to this retrospective application and recommend its refusal due to: the siting, visual appearance, noise and emissions nuisance from the building.**

**Should the authority be minded to grant consent in the balance then it is recommended that conditions should be attached requiring: Noise abatement, clean emissions, and visual screening of the proposal.**

*Action: Clerk to send comments to CWAC.*

*Action: Clerk to research Biomass boilers and circulate information to Cllrs.*

## **iii. Outstanding:**

APPLICATION NUMBER: 15/00002/CAT

PROPOSAL: Fell birch tree shown on attached sketch plan and on photographs attached. It is causing excessive shade and roots are damaging pathway between houses. I do not wish to replace it but if this birch tree is felled the rowan next to it will be able to grow properly.

LOCATION: Pendell House 19 Westage Lane Great Budworth Northwich

## **10. Royal British Legion and Fields in Trust - Centenary Fields**

Agreed that an application would be made to change the Parish Field into a Centenary Field. Proposed by Cllr Wilkinson, Seconded by Cllr Davies.

*Action: Clerk to complete application.*

**11. Traffic Safety and Management in Great Budworth To receive an update from the recent meeting held with Jamie Barron from CWAC Highways Department and Chris Burnham from Cheshire Police regarding Parking and Traffic Issue in the village.**

Cllr McAndrew updated on meeting (see Appendices 2)

Agreed by all that Cllr Hickey will draw up a plan regarding proposed village parking scheme to be discussed at a public meeting in April.

*Action:*

*Cllr Hickey to draw up plan regarding proposed village parking scheme.*

*Clerk to contact Sue Scott re: Parish hall availability for meeting.*

*Cllr McAndrew to place article in Budworth Bulletin.*

**12. Street Furniture on Westage Lane To confirm what will be placed on the empty posts on Westage Lane.**

Update provided by Cllr Davies on options available. (Appendices 3)

Proposed by Cllr Wilkinson, seconded by Cllr Torrance and agreed by all that a budget of £1000 should be set for each post.

*Action: Cllr Davies to undertake more research and provide final options for a decision by the Parish Council.*

**13. May 2015 Parish Council Elections To receive an update on the election process and key forms and dates involved.**

Clerk provided details on election nomination and key dates.

Clerk advised she would (for those who wish) submit forms for checking at Wyvern House for those standing for election.

Clerk advised that completed nomination forms must be submitted to her by the 22<sup>nd</sup> March 2015 – after this date candidates will be expected to submit their own forms directly to CWAC.

Clerk advised that any forms identified as being filled in incorrectly will be returned to the candidate for re submission themselves.

Clerk advised that all nomination forms must be submitted to CWAC by 4pm on the 9<sup>th</sup> April 2015.

Clerk advised further information and copies of the forms can be found on the Electoral Commissions website <http://electionswestcheshire.co.uk/town-and-parish/> or by contacting Gina Jones at CWAC if you have any queries 01244 975985 Email [gina.jones@cheshirewestandchester.gov.uk](mailto:gina.jones@cheshirewestandchester.gov.uk)

Clerk advised she was available for assistance with forms and queries.

**14. Parish Website To receive an update regarding the recent meeting about the Parish Website and the strategy for the website going forward.**

Clerk advised she would be updating the website and organising a meeting with other groups included on the site to discuss how they can update their individual pages. To be held in April.

Clerk to monitor/reply to communication for the Parish Council through the site and to update Parish Council page with biographies and photographs of Councillors after the May elections.

Clerk advised the aim in future will be to include editions of the Budworth Bulletin on it as well as publish approved meeting minutes.

Clerk advised that a social media launch for the public will be held in June 2015 where the website will be launched along with the Parish Council Facebook, Twitter and Instagram accounts.

*Action: Clerk to update website, create Facebook, Twitter and Instagram accounts and arrange meeting with groups on website and launch for social media in June.*

**15. Damage to Top Pumphouse To update on the monies received from Aviva Insurance and to consider agreeing to additional work being undertaken at the same time.**

Cllr Hickey advised that to fully repair the Top Pumphouse a sum of approximately £4300 would be required – based on a quote provided by Turners.

It was proposed that the spend £3600 (the £4300 required less the amount received from Aviva insurance) to cover the cost of repairs.

Proposed by Cllr Hickey, seconded by Cllr Wilkinson and agreed by all.

Also, suggested that the Parish Council could apply for grants/arrange a fundraising event to assist with the costs.

*Action: Clerk to apply to Manchester Airport grants for assistance.*

**16. Parish Issue To receive for information only any Parish issues that have arisen and to agree to include them for discussion at the next Parish Council Meeting where necessary.**

i. Cllr Hickey advised that Manweb had poorly replaced the cobbles on High Street after putting some cabling in underground.

Cllr Hickey has complained – and they will return to put the work right.

ii. Cllr Davies expressed his disappointment and frustration with the lack local of volunteers from the community who turned up to help with the clearing by the bottom pumphouse. He stated that volunteers were still required to paint the Cheshire railings.

iii. Cllrs Davies and Hickey advised that they felt it would be better if the village is not entered into the Community Pride Competition this year due to the work being undertaken at the Old Hall on entrance to the village and the lack of volunteers prepared to help with getting the village ready for the competition. Aim to enter the 2016 competition.

iv. Cllr Wilkinson advised that the road sweeper came to the village but failed to come up Budworth Hill at the junction of the A559 by the ice cream farm.

*Action: Clerk to raise with CWAC Highways department.*

**19. Dates of Meeting – 11<sup>th</sup> May 2015**

**Part 2**

Items of a “confidential or other special nature” during which it is likely that the meeting will not be open to the public and press as there would be a disclosure of exempt information as defined in Section 100I of the Local Government Act 1972.

None

**Closed 9:30pm**

**Signed as a true record .....**

**Chairman  
11<sup>th</sup> May 2015**

Caroline Marshall, Clerk to Great Budworth Parish Council  
39 Grosvenor Avenue, Hartford, Northwich Cheshire, CW8 1RP  
Tel: 01606 783294 Email: [greatbudworthparishclerk@gmail.com](mailto:greatbudworthparishclerk@gmail.com)